



VINACAP KIM LONG JSC
No. 02/25/TB-HDQT

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness

Hanoi, March 13, 2025

MEETING INVITATION
ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2025

**DEAR TO: SHAREHOLDERS OF VINACAP KIM LONG JOINT STOCK
COMPANY**

The Board of Directors of Vinacap Kim Long Joint Stock Company would like to invite the Company's Shareholders to attend the 2025 Annual General Meeting of Shareholders with the following contents:

1. Meeting time and location:

- Time : 08:00 on Saturday, April 5, 2025.
- Location : Hanoi Office
- Address: 2nd Floor, 166 Tran Vy Street, Mai Dich Ward, Cau Giay, Hanoi

2. Eligibility:

- All ordinary shareholders own or are authorized to represent the ownership of shares according to the List of Shareholders of Vinacap Kim Long Joint Stock Company at the time of closing the list of shareholders of the Vietnam Securities Depository and Clearing Corporation (VSDC) until the end of March 3, 2025.

3. The main contents of the Congress approved:

- Approving the 2024 Summary Report and 2025 Orientation of the Board of Directors
- Approving the 2024 Summary Report and 2025 Orientation of the Board of Directors
- Approved the Summary Report on activities in 2024 and the operational orientation in 2025 of the Supervisory Board.
- Approved the Audited Financial Statements for 2024; Distribute profits, set up funds, distribute dividends and pay remuneration to the Board of Directors and Supervisory Board in 2024;
- Approve the production and business plan; Profit distribution and dividend distribution plan; The plan to pay remuneration to the Board of Directors and the Supervisory Board; Selection of the auditing unit of the financial statements in 2025, approving the amendment and supplementation of Article 4.1 of the charter.



- Other matters fall under the jurisdiction of the General Meeting of Shareholders.

4. Attending the Congress

- Shareholders please confirm their attendance at the General Meeting before 11:00 a.m. on Friday, April 4, 2025 by phone, or e-mail to the Organizing Committee at:
 - ✓ General Organization Department - Vinacap Kim Long Joint Stock Company
 - ✓ Address: 2nd Floor, Building 166 Tran Vy Street, Mai Dich Ward, Cau Giay District, Hanoi City.
 - ✓ In case of personal reasons, Shareholders can register or authorize via phone number: 0243.5377989 or **Contact: Mrs Khuyen 0944 439 576 - Email: khuyenlt@vinacap.vn** for help
- In case it is not possible to attend the General Meeting in person, in order to exercise their voting rights, Shareholders can attend the General Meeting in the form of authorization (authorizing a person selected by the Shareholders or authorizing the Standing Committee of the Company).
- When attending the Congress, please bring the Invitation Letter and/or Power of Attorney *to attend the Congress (if you are an authorized person)* along with your ID card or Passport or Citizen Identity Card (*original*).
- All accommodation, travel and other expenses are borne by the shareholders.

Documents related to the General Meeting are sent directly by the Company to Shareholders and posted on the Company's website (shareholder relations section): <http://www.vinacap.vn>

We look forward to the presence of shareholders for a successful General Meeting.

Sincerely!

Recipient:

- Ditto;
- Save.

**TM. BOARD
UV BOARD OF DIRECTORS/
GENERAL DIRECTOR**



NGO HUU TAM